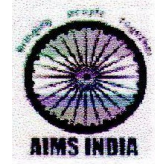


Co-operation!

Service!!

Growth!!!



Project Funded By: Aims India Foundation, USA

“Koodu” Trust and Aims India integrated free Computer, free Tailoring course and Children Development Centre.

Project Name: Free Tailoring, Computer and Children Development Programme Centre. (CDP)

MONTHLY REPORT: JANUARY - 2015

## 1. FREE COMPUTER COURSE

Project No: I

Computer Teacher: Jeevitha.T

**16 students are attending the computer course regularly. We conducted exam in the second month. All have secured good percentage with good marks. Students are very interested to learn and they are very attentive in the class. Classes are going smoothly. Children are able to do their practical's without help of the teacher.**

### THEORY

1. Characteristics of computer
2. Various semi conductor memory's
3. Deification of Operating system
4. Introduction of Ms-Office

### PARCITICAL

1. To set Mail Merge
2. To set Header and footer
3. To Set Bullet and numbering & Border and Shading
4. To Set Spelling and grammar

Attendance Details of the students for the first batch are furnished below.

Sl.No	Name of student	Name of the class conducted	Attendance (Out of 26)
1.	SWATHI.B	MS OFFICE	24
2.	BABYKA.V	"	25
3.	KEERTHIKA.V	"	26
4.	PAVITHRA	"	24
5.	NAINU MATHEW	"	25
6.	MATHUVARSHA.A	"	25
7.	KAVIN KUMAR.N	"	25
8.	RAJU.R	"	24
9.	LATHA.T	"	22
10.	PRIYA.P	"	23
11.	POORNIMA.A	"	22
12.	SUDHA.D	"	25
13.	NAVEEN.T	"	26
14.	VINITHA.J	"	25
15.	PUMIKA.V	"	24
16.	VENGADESH.M	"	24

## Project No: 2

Tailoring Teacher: Alice Mathew.

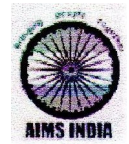
**16 Women are attending the tailoring course regularly. Way of pedaling the machines is taught. All are interested to learn the things. Different types of Stitching are taught in practical and the Women are doing them well**

Sl.NO	Name of the students	Name of the class conducted	Attendance (out of 26)
1.	Kavitha. K	TAILORING	24
2.	Malarselvi .S	"	24
3.	Gomathi. V	"	25
4.	Selvi. S	"	26
5.	Banumathi. R	"	24
6.	Babyshalini. V	"	26
7.	Jotimalar. P	"	25
8.	Premila. S	"	25
9.	Thingaleswari. E	"	25
10.	Kalpana. K	"	24
11.	Gopika. G	"	24
12.	Kalaiselvi. R	"	23
13.	Vijaya. A	"	25
14.	Karthicka. P	"	25
15.	Mathavi. R	"	24
16.	Malliga. J	"	24

## CO-ORDINATOR MONTHLY REPORT

Name of the Co-ordinator: M. Murugarajan

Coordinator has visited the computer centre and tailoring centre. New Women are selected for the six month certificate course. Computer center were also visited by him. He also visited the CDP center and gave some general Instruction for the Annual examination.



PROJECT NAME: Free Tailoring, Computer and Children's Development Programme

Project Funded By: Aims India Foundation, USA

CONDUCTED BY: "KODU" SERD TRUST, KOLAPPALLY, THE NILGIRIS.

ACCOUNTS DETAILS OF STAFF HONORARIUM & ROOM RENT FOR MONTH OF JANUARY - 2015

Sl. No	Date	Particulars	Donation		Expenses	
			Rs	Ps	Rs	Ps
		AIMS INDIA FOUNDATION (USA)	13,000	00	-----	-----
1	02.02.2015	Honorarium For January - 2015 to the staff (Computer Teacher) Miss. T. Jeevitha	-----	-----	3,000	00
2	02.02.2015	Honorarium For January - 2015 to the staff (Tailoring Teacher) Ms. Alice Mathew	----	-----	3,000	00
3	02.02.2015	Honorarium For January - 2015 to the staff (Field Co-Ordinator) Mr. M. Murugarajan	-----	-----	4,000	00
4	02.02.2015	Computer centre Room rent for the month of January - 2015 (Mr. Shine Varghese Chacko)	----	----	1,500	00
5	02.02.2015	Tailoring centre Room rent for the month of January - 2015 (Mr.K.P. Abraham)	----	-----	1,500	00
-----	-----	Grand total	13,000	00	13,000	00

(Thirteen Thousand Only)

Thanks/Regards  
Dr. K. J. Sunny,  
"Koodu" Trust.



MANAGING TRUSTEE  
"KODU" SERD TRUST  
KOLAPPALLY, THE NILGIRIS,