

*Co-operation!  
Growth!!!*

*Service!!*



Project Funded By: Aims India Foundation, USA

“Koodu” Trust and Aims India integrated free Computer, free Tailoring course and Children’s Development Centre.

Project Name: Free Tailoring, Computer and Children’s Development Programme Centre. (CDP)

### MONTHLY REPORT: DECEMBER - 2013

Project No: 1

Computer Teacher: Manjula. K

#### 1. FREE COMPUTER COURSE

Computer course for the current batch came to an end by the end of December 2013. Examinations were conducted and evaluation meeting were also been conducted and the evaluation report had been sent to you two days before. Also, course completion certificate has been provided to the childrens. We are happy to inform you that the new batch had been started with a number of 16 students. The duration of this course is from January 2014 to March 2014.

Project No: 2

Tailoring Teacher: Sunitha C.B.

#### 2. FREE TAILORING COURSE:

The Tailoring course had also came to an end by the end of December 2013. The Evaluation report had been sent to you two days before. Also, course completion certificate has been provided to the childrens. And the New batch had been started with a number of sixteen women’s in the same locality. The duration of this course is form January 2014 to June 2014.

### CO-ORDINATOR MONTHLY REPORT

Name of the Co-ordinator: Murugarajan

**CO-ORDINATOR**

Co-ordinator had played a vital role in the accomplishment of this course successfully and worked very hardly for earning a good result. Just to let you know, Childrens development program centre is running very smoothly.



**PROJECT NAME: Free Tailoring, Computer and Children's Development Programme**

**Project Funded By: Aims India Foundation, USA**

**CONDUCTED BY: "KODU" SERD TRUST, KOLAPPALLY, THE NILGIRIS.**

**ACCOUNTS DETAILS OF STAFF HONORARIUM & ROOM RENT FOR MONTH OF DECEMBER -2013.**

Sl. No	Date	Particulars	Donation		Expenses	
			Rs	Ps	Rs	Ps
		AIMS INDIA FOUNDATION (USA)	13,000	00	----	----
1	02.01.2014	Honorarium For DECEMBER - 2013 to the staff (Computer Teacher) Miss. Manjula .K	----	----	3,000	00
2	02.01.2014	Honorarium For DECEMBER - 2013 to the staff (Tailoring Teacher) Ms. Sunitha C.B	----	----	3,000	00
3	02.01.2014	Honorarium For DECEMBER - 2013 to the staff (Field Co-Ordinator) Mr. M. Murugarajan	----	----	4,000	00
4	02.01.2014	Computer centre Room rent for the month of DECEMBER - 2013 (Mr. Shine Varghees Chacko)	----	----	1,500	00
5	02.01.2014	Tailoring centre Room rent for the month of DECEMBER - 2013 (Mr. P.K. Komukutty)	----	----	1,500	00
----	----	Grand total	13,000	00	13,000	00

**(Thirteen Thousand Only)**

**Thanks/Regards  
Dr. K. J. Sunny,  
"Koodu" Trust.**



*KJ*  
MANAGING TRUSTEE  
"KODU" SERD-TRUST  
KOLAPPALLY, THE NILGIRIS.

